

## DAILY MANANEMENT

### ***Animal Health Check***

- All animals are checked daily for health, feed and water, and clean cages. Rooms are stocked with in-date supplies.
- Health problems are reported to the Laboratory Animal Technologist, the veterinary staff and the Principal Investigator (PI) or designated lab contact person.

### ***Cage Changing***

- Cages are checked daily and changed if the bedding is wet or excessively soiled.
- Cages are routinely changed once a week, on a "cc" day, unless they become soiled and require more frequent changing.

### ***Lid Changing***

- Wire bar lids are changed every 2 weeks.
- Fill the feed compartment when the lid is changed, at cage change time and when the food level is less than one third of the feeder's capacity.
- Food may be transferred from the old lid to the new lid.
- Food fed to one cage of mice is never fed to a different cage.

### ***Room Sanitation***

- Room sanitation, including cleaning implements (broom, Doodlebug pad & holder) is to be done every 6 months and when room is emptied.
- Animals, cages and racks may be moved from the room into the corridor or another empty, clean room during room sanitation.

### ***Housekeeping and Room Maintenance***

- Animal room floors are sanitized with freshly prepared bleach solution twice each week. Clean the animal room floor sooner if needed.
- Feed bins are taken to the cage wash room and sanitized at least monthly.
- Burned out fluorescent light tubes are replaced as needed by the animal care technician in charge of the room.
- Door frames and door windows are cleaned and disinfected at least monthly.